



## Useful Tips for Linde HKO eShop – Download Account Relevant Forms

2 easy steps to “Download account relevant forms”:

**Step 1:** Click on “Open/Change Linde HKO account relevant form” on footer of homepage

**Step 2:** Page will direct to Linde HKO corporate website “Frequently asked questions”. Here you can download account relevant forms, include “Account opening form”, “Add new shipto account detail form” etc

Our services	Useful Links	Top selling	About Linde
Delivery	<a href="#">Register Linde HKO eShop Customer</a>	Industrial Oxygen	<a href="#">Linde Group</a>
Product Catalogue	<b>1 <a href="#">Open/Change Linde HKO account relevant form</a></b>	Acetylene	<a href="#">Linde Worldwide</a>
	<a href="#">LHKO eShop Useful Information</a>	Argon	<a href="#">Linde HKO Limited</a>
	<a href="#">Material Safety Data Sheets</a>	Nitrogen	
	<a href="#">Linde HKO eShop User Guide</a>	Balloon Gas	
	<a href="#">Linde HKO eShop User Guide - Order Liquid Helium</a>	Medical Oxygen	

Services > [Frequently Asked Questions \(FAQ\)](#)

### Frequently Asked Questions (FAQ)

#### 1. How do I open an account with Linde HKO?

To open a new account with Linde HKO, you will need to complete an account application form.

If you would like to apply a personal account, please complete the “ACCOUNT OPENING FORM” and provide ID copy & address proof.

Please email or fax filled form and related document to Customer Service Centre.

Email : [cschko.lg.cn@linde.com](mailto:cschko.lg.cn@linde.com)

Fax : +852.2372-2508 / +852.2358-2291

And mail to  
Linde HKO Ltd.  
Customer Service Centre  
12 Chun Yat Street  
Tseung Kwan O Industrial Estate  
Tseung Kwan O, Kowloon, Hong Kong

Once received your application, we will notify you by phone or e-mail. It will take 2 working days to complete the account opening procedures upon your fully completed application is received. A “Welcome Letter” with the account number will be sent to you once the account is created. You will receive it in the following 2 to 3 days.

#### 2. What is the different between Cash on Delivery & Credit account types?

For cash on Delivery (COD) account type, you have to pay cash / cheque on delivery. Cylinder rental and the 1st month cylinder rental will be charged for each new add-on cylinder. Annual cylinder rental will be charged on the 1st day of next month if the cylinder is not returned at month end. Cylinder deposit & pro-rata unused annual cylinder rental will be refunded by cheque in about 4-8 weeks if cylinder is returned in good condition.

For credit account type, invoice will be sent to you after delivery, with payment due on the 20th of next month. Trade Deposit HK\$3,500.00 is charged with credit limit amounted to HK\$10,000.00 and has to be paid on or before delivery of 1st order. Trade deposit may be raised for increased credit amount and/or increased cylinder holding afterwards. First month cylinder rental is charged on the 1st order or order with add-on cylinder while monthly rental will be charged afterwards until the cylinder is returned. Trade deposit will be refunded by cheque in about 4-8 weeks if account is closed & all cylinders are returned in good condition.

#### 3. How can I order from Linde HKO?

In order to trade with Linde HKO, you will need to open an account. (Please refer to Question 1)

#### Linde HKO Ltd. - Customer Service Centre

Please contact our Customer Service Centre

Hotline: +852.2372-2288

Email: [cschko.lg.cn@linde.com](mailto:cschko.lg.cn@linde.com)

Fax: +852.2372-2508 / +852.2358-2291

Customer Service Centre's office hours: Monday to Saturday (Exclude public holiday) 8:45am-6:00pm

[Email to us](#)

#### 2 Relevant Forms

- [Account Opening Form \(PDF 522 KB\)](#)
- [Add New Shipto Account Detail Form \(PDF 98 KB\)](#)
- [Direct Debit Authorization Form \(PDF 143 KB\)](#)
- [Direct Debit Authorization Form Sample \(PDF 167 KB\)](#)
- [Transfer Account-Change Account \(PDF 136 KB\)](#)
- [Understanding Linde Invoice \(PDF 465 KB\)](#)
- [Industrial & Special Gas Cylinder Color Chart \(PDF 253 KB\)](#)
- [Medical Cylinder Color Chart \(PDF 522 KB\)](#)
- [balloon gas promotion CNY2018 \(PDF 417 KB\)](#)
- [LHKO Concentrator package \(PDF 483 KB\)](#)
- [Linde HKO eShop - Dangerous Goods Notice \(PDF 1213 KB\)](#)



## 林德港氧網上商店小貼士 - 下載賬戶相關表格

兩個簡單步驟查找「賬戶相關表格」：

**步驟一：**點擊主頁頁尾「常用連結」內的「開立／更改林德港氧賬戶相關表格」

**步驟二：**頁面會跳轉到林德港氧公司網站「常見問題與答案」。這裡可以下載與賬戶相關的表格，包括「開戶申請表」、「新增送貨點戶口資料表格」等。

我們的服務	常用連結	最高銷量產品	有關林德
送貨	<a href="#">註冊林德港氧網上商店用戶</a>	工業氧氣	<a href="#">林德集團</a>
產品目錄	<b>1 <a href="#">開立／更改林德港氧賬戶相關表格</a></b>	乙炔	<a href="#">林德全球</a>
	<a href="#">林德港氧網上商店常用資料</a>	氫氣	<a href="#">林德港氧有限公司</a>
	<a href="#">產品安全數據表</a>	氮氣	
	<a href="#">林德港氧網上商店用戶指南</a>	吹波氣	
	<a href="#">林德港氧網上商店用戶指南 - 訂購液氮</a>	醫療氧氣	

[服務](#) > [常見問題與答案](#)

### 常見問題與答案

#### 1. 如何在林德港氧開戶口？

首先，您需要下載並填寫一份「開戶申請表」。

申請公司戶口：請填寫開戶申請表並簽名蓋章，以及提供商業登記證副本。

申請個人戶口：請填寫開戶申請表並簽名，以及提供身份證副本、住址證明。

請將已填妥的表格和相關文件電郵或傳真至客戶服務中心。

客戶服務中心電郵：[cschko.lg.cn@linde.com](mailto:cschko.lg.cn@linde.com)

客戶服務中心傳真：+852.2372-2508 / +852.2358-2291

然後請將開戶申請表正本及所需資料郵寄至：

林德港氧有限公司  
香港九龍將軍澳將軍澳工業邨駿日街12號  
客戶服務中心收

一旦收到您的申請，我們會通過電話或電郵方式通知您已安排處理。自收到完整申請資料起2個工作日內，我們會完成開戶手續，並郵寄客戶歡迎信及告知對應的客戶編號，您將會在之後的2-3天內收到。

#### 2. 現金收貨戶口和餘帳戶口有什麼不同？

對於現金收貨戶口，客人需於收貨時以現金或支票即場付款。每當新加租氣瓶，客人需即場繳付氣瓶按金和首月租金。若客人於當月月尾前仍未退回新加租氣瓶，下月一號需預繳氣瓶年租金。氣瓶按金和未滿期的年租金將按比例，約於客人歸還完好氣瓶四至八星期後，以支票形式退回。

對於餘帳收貨戶口，發票會於送貨後翌日寄出，客人需於下個月二十號或之前繳付。客人需於第一次收貨或之前繳付港幣\$3500之信用按金，信貸限額為港幣\$10,000。如客人信貸額或持瓶量增加，信用按金或需提高。每當新加租氣瓶，客人需繳付首月氣瓶租金；客人於當月月尾前仍未退回新加租氣瓶，客人由下月起需繳付氣瓶月租金直到退回氣瓶之翌月。信用按金將於客人取消賬戶並歸還完好氣瓶後安排退款，約四至八星期後以支票形式退回。

#### 3. 如何在林德港氧訂購產品？

首先，您需要在林德港氧開戶口（請參閱問題1）。

開戶成功後，您可以通過電話，傳真或者電郵的方式聯絡林德港氧訂購產品。

#### 林德港氧有限公司 - 客戶服務中心

請聯絡我們的客戶服務中心

客戶服務中心熱

線：+852.2372-2288

客戶服務中心傳

真：+852.2372-2508 /

+852.2358-2291

客戶服務中心郵

箱：[cschko.lg.cn@linde.com](mailto:cschko.lg.cn@linde.com)

客戶服務中心的辦公時間為：星

期一至六及非法定假期，上午

8:45至下午6:00。

[發送電郵給我們](#)

#### 2

#### 相關表格

[開戶申請表](#)

(PDF 522 KB)

[新增送貨點戶口資料表格](#)

(PDF 98 KB)

[直接付款授權書](#)

(PDF 143 KB)

[直接付款授權書 - 樣本](#)

(PDF 167 KB)

[帳戶轉讓讓表格](#)

(PDF 136 KB)

[了解林德發票](#)

(PDF 509 KB)

[工業氣瓶顏色分辨圖表](#)

(PDF 253 KB)

[醫療氣瓶顏色分辨圖表](#)

(PDF 522 KB)

[2018年宵吹波氣客戶開戶表格](#)

(PDF 417 KB)

[林德港氧製氣機組合](#)

(PDF 483 KB)

[Linde HKO eShop - Dangerous](#)

[Goods Notice](#)

(PDF 1213 KB)